**APPLICATION TO AMEND THE RULES OF TENNIS**

Please complete sections 1, 2 and 3 in CAPITAL LETTERS/typing (where indicated). Incomplete applications will be returned. On completion, return to **rulesoftennis@itftennis.com**.

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| **APPLICATION REFERENCE (for office use only):** | **20-xxx** |

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| **1. PERSONAL INFORMATION** |  |  |  |
| Applicant name: |       | Date: |       |
| Telephone number: |       | Email: |       |
| Address: |       |
| Post code / zip code: |       | Country: |       |
| Organisation / interest: | ITF (specify department) |        |
| Other governing body (specify) |        |
| Other tennis organisation (specify) |        |
| Member of the public |   |

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| **2. PROPOSED AMENDMENT** | **This is an application for:** |  |  |
| A trial of a variation to an existing rule? |  |
| An existing trial to be made a permanent rule? |  |
| A permanent amendment to an existing rule (no trial)? |  |
| A trial of a new rule? |  |
| A permanent new rule (no trial)? |  |

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| **3. DETAILS OF THE PROPOSAL** |  |  |  |
| Rule and/or Appendix name and number (current year of Rules): |       |
| Text of proposal (if no text has been devised, state ‘none’): |
|       |
| Rationale (why the applicant believes that the proposed amendment is necessary): |
|       |
| Aim (what the applicant wishes to achieve with the proposal): |
|       |
| Full details of the process by which the proposal, if granted, would be operated: |
|       |
| Key Performance Indicators (metric(s), and their target(s)) that will be used to measure the success of the proposal. These should relate to the aim stated above: |
|       |
| Risk assessment (including risks/potential problems arising from the proposal, early-warning indicators of the threats to success, and mitigating actions): |
|       |
| Any further information or evidence that supports the application (please provide any useful additional material, such as video and briefly describe that material): |
|       |

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| **DETERMINATION (for office use only)** |
| 1. Application granted as proposed (i.e. without modification or condition).
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| 1. Application granted with modification(s)/conditions:

Modification(s)/condition(s):       |
| 1. Application denied:
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| Reason(s):       |
| 1. Application not necessary:

Reason(s):       |
| 1. Date applicant notified of decision:
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